



APPLICATION FOR EMPLOYMENT

Please Print

Date: _____

Name: _____ Soc. Sec. # _____

Present Address: _____
No. Street City State Zip

Previous Address: _____

Phone No. ____ (____) _____ - _____ Cell Phone No. ____ (____) _____ - _____

Email Address: _____

Are you 18 years of age or over? Yes No Are you a U.S. citizen? Yes No

Do you have a valid operator's (driver's) license? Yes No

EMERGENCY CONTACT

In case of an emergency notify: Name: _____

Address: _____

Phone: ____ (____) _____ - _____

EMPLOYMENT DESIRED

Position: _____ Date you can start: _____ Salary desired: _____

Type of Employment Desired: Part-time Full-time Temporary

Day Evenings Weekends

Do you have any certifications? Yes No If yes, please list: _____

If you are applying for an Instructor/Trainers Position, do you have instructors insurance?

Yes No if yes please add policy details? _____

EDUCATION	Name and Location of School	No. of Years Attended	Graduated? Yes / No	Course Or Major
Grammar School				
High School				
College				
Other Education				

EMPLOYMENT HISTORY

List your record of employment beginning with your present or most recent position.

Dates From To	Name and Address of Employer	Position/Wage	Supervisor's Name and Title	Reason for Leaving

Describe the work you did:

Dates From To	Name and Address of Employer	Position/Wage	Supervisor's Name and Title	Reason for Leaving

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Describe the work you did:

May we contact the employers you listed? Yes No If not, indicate which one(s) you do not wish us to contact.

If hired and you are under 18 years of age, we will require, prior to starting work, an Age Certificate or Work Permit issued through the local school district.

THREE (3) REFERENCES: _____

Special Skills, Qualities and Qualifications you may be able to offer:

I authorize Concord Ridge to contact each former employer, firm or corporation. I authorize any of these persons to give all information concerning work-related items and I release all parties from liability for any damage that may result from furnishing same to you.

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed; falsified statements on this application shall be grounds for dismissal.

I also understand that if accepted by Concord Ridge, my employment is voluntarily entered into and I am free to resign at any time. Similarly, Concord Ridge is free to conclude my employment at any time. I further recognize that this application is not a contract and cannot create a contract.

Applicant's Signature

Date

PLEASE DO NOT WRITE IN THIS SPACE BELOW

Interview by: _____ Date: _____

Hired: Yes _____ No _____ Position: _____ Salary/Wage: _____

Dept: _____ Date Reporting to Work: _____

Additional Comments:

